



# ONLINE SPORTS CLEARANCE INSTRUCTIONS

## *Parents must log into Power School at KSD.org – Parents – Power School*

1. If you have not created an account for your student, you will need to set up an account.
  - From the Kennewick School District website – select Parents and Student / PowerSchool
  - From the “Student & Parent Sign In” area, click on the “Create Parent Account”. You will need your Student Access ID & password to complete forms.
  - If you need help retrieving your information & password, contact Rhonda Crosby (222-5124) or Donna Crockett (222-7009).
2. Once you have signed in to your account - On the left hand side under “Lunch Balance” click the SPORTS CLEARANCE tab and complete the following and click submit:
  - Sports Clearance Form
  - Emergency Information Form
  - Concussion Form
  - Sudden Cardiac Arrest Form
  - Anti-Hazing Form
  - Training Rules Form
  - Physical Form
  - Sport Specific Form
3. All boxes with an asterisk (\*) are required to be completed. If there is a required field that does not apply to your student, please type NONE or N/A.

Completed physicals must be turned into the Athletic Office. A blank physical form can be printed out.